

# County of Lavaca



OFFICE OF THE

COUNTY JUDGE

## REQUEST TO BE PLACED ON THE LAVACA COUNTY COMMISSIONERS' COURT AGENDA

DATE OF COMMISSIONERS' COURT MEETING: Aug 14, 2023

This form, along with any related information that needs to be included in the Commissioners Court agenda packet, is to be submitted to the County Judge's office, no later than 2 p.m. on WEDNESDAY prior to the Commissioners Court date. Commissioners Court will meet on the second and fourth Mondays of each month. All contracts should be submitted after the county attorney's review and approval.

Please place each agenda item on a separate request form. The request form and all accompanying paperwork may be submitted in hard copy or electronically.

All agenda item requests must be signed by the county judge or by one of the commissioners.

=====
Agenda Item Request:

Commissioners Court Regular called meeting minutes for July 24, 2023

Judge/Commissioner Approval for Inclusion on Agenda:

Judge/Commissioner Signature

Date

Date of Request:

[X] Action [ ] Consent

Name of Person Making Request: Barbara K. Steffek, County Clerk

Will anyone else be addressing this item? [ ] Yes [X] No

If so, who? \_\_\_\_\_

Additional Instructions:

STATEMENT OF APPROVAL

THE STATE OF TEXAS ]

COUNTY OF LAVACA ]

We, the County Judge, and Commissioners of Lavaca County, Texas, majority being present, do hereby certify that the above and foregoing Minutes of the Commissioners' Court Meeting dated July 24, 2023 are this day approved as submitted.

Signed this the 14<sup>th</sup> day of August, 2023, A.D.

Keith Mudd, County Judge  
Keith Mudd



ATTEST:

Barbara K. Steffek, County Clerk  
Barbara K. Steffek

THE STATE OF TEXAS )(
COUNTY OF LAVACA )(

Regular Meeting Monday, July 24, 2023

Lavaca County Commissioners' Court met in a Regular Called Meeting on Monday, July 24, 2023 at 10:00 AM, in the Lavaca County Commissioners' Courtroom, 1st Floor, in Hallettsville, Texas,

Present:

- Keith Mudd, County Judge
Edward Pustka, Commissioner Pct. 1
Wayne Faircloth, Commissioner Pct. 2
Kenny W. Siegel, Commissioner Pct. 3
Barbara K. Steffek, Lavaca County Clerk

The attached sheets contain the names of the citizens and officials that were in attendance.

Confirm Quorum with Roll Call

All members of the court were present with exception of Dennis W. Kocian, Commissioner Pct. 4.

Call to Order and Welcome

The meeting was called to order by County Judge Keith Mudd.

Invocation, Pledge of Allegiance and Pledge to the Texas Flag by Judge Keith Mudd.

Judge asked the Court if there were any announcements that needed to be made.

Kenny Siegel, Commissioner Pct. 3 stated that there was something involving the County Clerk and then proceeded to announce that it was Barbara Steffek's Birthday.

Judge asked if he would like to make a motion.

"I put that in a motion, she has a birthday today."

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Edward Pustka.

Table with 2 columns: Name and Response. Rows include County Judge Keith Mudd (YES), Edward Pustka (YES), Wayne Faircloth (YES), Kenny W. Siegel (YES), and Dennis W. Kocian (ABSENT).

Motion Carried
Court Order: 18918



Discussion and/or action agenda:

1. Accept donation from Rocky Creek Resources, LLC to Lavaca County Precinct 3 for road repairs in the amount of \$43,601.29. (Pct. 3)

*Kenny Siegel, Commissioner Pct. 3 spoke on agenda item.*

“I’ll make a motion to accept the donation from Rocky Creek Resources, LLC to Lavaca County Precinct 3 for road repairs in the amount of \$43,601.29.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Edward Pustka.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18919**

2. Discuss and/or approve Certificate of Exemption from Subdivision Requirements for Gilbert and Evelyn Mozisek. (Pct. 1)

*Edward Pustka, Commissioner Pct. 1 spoke on agenda item.*

“I would like to make a motion to table this agenda item 2.”

Moved by Commissioner Edward Pustka, seconded by Commissioner Kenny W. Siegel.

|                                       |        |
|---------------------------------------|--------|
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18920**

3. Discuss and/or approve Certificate of Exemption from Subdivision Requirements for Keith and Allison Kubenka. (Pct. 2)

*Wayne Faircloth, Commissioner Pct. 2 spoke on agenda item.*

“I would make a motion to approve item 3.”

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Edward Pustka.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18921**

**4. Discuss and/or approve Certificate of Exemption from Subdivision Requirements for LeAnne Wilden, Gary Cooper (POA). (Pct.4)**

*Nailene Ruppert, Administrative Assistant spoke on behalf of Commissioner Pct. 4 on this agenda item.*

“I’ll make a motion to approve the Certificate of Exemption from Subdivision Requirements for LeAnne Wilden and Gary Cooper.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Edward Pustka.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18922**

**5. Discuss and/or approve Certificate of Exemption from Subdivision Requirements for Tramer & Tammy Woytek. (Pct.1)**

*Edward Pustka, Commissioner Pct. 1 spoke on agenda item.*

“I move that we approve the Certificate of Exemption from Subdivision Requirements from Tramer & Tammy Woytek.”

Moved by Commissioner Edward Pustka, seconded by Commissioner Wayne Faircloth.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18923**

**6. Discuss and/or approve VIT (Vehicle Inventory Tax) Budget for 2023-2024. (Tax Assessor-Collector)**

*Deborah Sevcik, Tax Assessor-Collector spoke on agenda item.*

“Your Honor, I move that we approve Vehicle Inventory Tax Budget for 2023-2024.”

Moved by Commissioner Edward Pustka, seconded by Commissioner Kenny W. Siegel.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18924**

7. Discuss and/or approve Lavaca County Courthouse Compressor Replacement Chiller 1 Quote.

*Judge spoke on agenda item.*

“I make a motion to approve Lavaca County Courthouse Compressor Replacement Chiller 1 Quote.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Wayne Faircloth.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18925**

8. Discuss and/or approve the following county wide policy changes:

i. Any overtime or comp time hours worked, allowed, accrued, or paid out, must be approved in advance by the immediate supervisor, and there must be sufficient budget within the department to either pay out overtime in the pay period for which it occurred, or sufficient budget to cover the cost of accumulating comp time should the employee fail to use their comp time in the given fiscal year.

ii. Any unpaid overtime, aka comp time, must be used by the end of fiscal year, or paid to the employee at the end of the fiscal year in which the comp time occurred. Unless otherwise approved by the court, all employees should have zero balance of comp time to start the new fiscal year.

iii. Approve payment, on payroll check dated September 29, 2023, of accrued comp time for all Lavaca County employees.

*Shana Opela, Auditor spoke on this agenda item.*

“I make a motion to approve the following county wide policy changes of number i, ii and iii.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Wayne Faircloth.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18926**

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.



**9. Discuss and/or approve Contract for Secure Short- Term Detention of Juvenile Offenders between Lavaca County Juvenile Probation Department and Brazos County Juvenile Justice Center. (Chief Probation Officer)**

*Traci Darilek, Chief Probation Officer spoke on this agenda item, which also covered agenda items 9 through 14.*

“I’ll make a motion to approve the Contract for Secure Short-Term Detention of Juvenile Offenders between Lavaca County Juvenile Probation Department and Brazos County Juvenile Justice Center.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Wayne Faircloth.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18927**

**10. Discuss and/or approve Contract for Secure Short- Term Detention of Juvenile Offenders between Lavaca County Juvenile Probation Department and San Patricio County Juvenile Justice Center. (Chief Probation Officer)**

*Judge called for a motion to approve this agenda item.*

“Yes.”

Moved by Commissioner Edward Pustka, seconded by Commissioner Wayne Faircloth.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18928**

**11. Discuss and/or approve Contract for Secure Short- Term Detention of Juvenile Offenders between Lavaca County Juvenile Probation Department and Guadalupe County Juvenile Services Facility. (Chief Probation Officer)**

“Your Honor, I move that we approve Contract with Guadalupe County.”

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Kenny W. Siegel.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18929**

**12. Discuss and/or approve Contract for Secure Short- Term Detention of Juvenile Offenders between Lavaca County Juvenile Probation Department and Victoria County Juvenile Justice/ Detention Facility. (Chief Probation Officer)**

“I make a motion to approve the Contract for Short-Term Detention and Juvenile Offenders between Lavaca County and Victoria County Juvenile Justice and Detention Facility.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Wayne Faircloth.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18930**

**13. Discuss and /or approve Contract for Secure Long-Term and Short-Term Residential Service of Juvenile Offenders between Lavaca County Juvenile Probation Department and Hays County Juvenile Center. (Chief Probation Officer)**

“Your Honor, I make a motion that we approve Contract for Secure Long-Term and Short-Term Residential Service of Juvenile Offenders between Lavaca County Juvenile Probation Department and Hays County Juvenile Center.”

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Edward Pustka.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18931**

**14. Discuss and /or approve Contract for Secure Long-Term and Short-Term Residential Service of Juvenile Offenders between Lavaca County Juvenile Probation Department and Atascosa County Juvenile Center. (Chief Probation Officer)**

*Judge called for a motion to approve this agenda item.*

“Yes.”

Moved by Commissioner Edward Pustka, seconded by Commissioner Kenny W. Siegel.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18932**



County Judge Keith Mudd called for a motion to approve the Consent Agenda

“I so move to approve the Consent Agenda.”

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Edward Pustka.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

Motion Carried

Court Order: 18933

Consent Agenda

15. Meeting Minutes of the Commissioners Court Special Called Meeting Budget Workshop, July 24, 2023.
16. Lavaca County Special Road Use Agreements between ROCC Oil & Gas LP and Precinct 2 to include LCR 292, 293. ROCC- Tiger’s Eye 1H, 2H  
ROCC-McRib 1H, 2H.
17. Certificate of Completion for Kenny Siegel Commissioner Precinct 3 for successfully completing 5.00 hours of educational training at the South Texas County Judges & Commissioners Annual Conference.
18. Re sign Certificate of Exemption from Subdivision Requirements for Patti Larson.
19. Claims and/or Payroll.
20. County Officials Reports.
  - Mike Buchanek, Constable Pct. #1 Process Service Report, June 2023
  - Charles Greive, Constable Pct. #2 Process Service Report, June 2023
  - Steve Greenwell, JP PCT #1 Money Distribution Report, June 2023
  - Travis Hill, JP PCT #2 Money Distribution Report, June 2023
  - Mark Yackel, JP PCT #3 Money Distribution Report, June 2023
  - Hallie Hall, JP PCT #4, Money Distribution Report, June 2023
  - Lori Wenske, District Clerk, Money Distribution Report, May 2023
  - Barbara K. Steffek, County Clerk, LGS & Tyler Total Collections Report, June 2023
21. Budget Amendments, if any.

Court members signing of paperwork related to items above.

*Judge called for a motion to sing Happy Birthday to Barbara.*

“I make a motion to sing Happy Birthday for Barbara Steffek.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Wayne Faircloth.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

Motion Carried

Court Order: 18934

*County Judge Keith Mudd called for a motion to adjourn.*

“So moved”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Wayne Faircloth.

|                                       |        |
|---------------------------------------|--------|
| County Judge Keith Mudd               | YES    |
| Edward Pustka, Commissioner Pct. 1    | YES    |
| Wayne Faircloth, Commissioner Pct. 2  | YES    |
| Kenny W. Siegel, Commissioner Pct. 3  | YES    |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

**Motion Carried**

**Court Order: 18935**

**Adjournment by Presiding Officer at 10:54AM.**

**COMMISSIONERS' COURT OF  
LAVACA COUNTY, TEXAS**



# Signature Roster

Attendance at Commissioners Court Regular Called Meeting

July 24 2023

|    | Sign Here                | Print Name Here   |
|----|--------------------------|-------------------|
| 1  | <i>Shana Opel</i>        | Shana Opel        |
| 2  | <i>Doug Kulicak</i>      | Doug Kulicak      |
| 3  | <i>Traci Danlek</i>      | Traci Danlek      |
| 4  | <i>Jimmy Apelt</i>       | Jimmy Apelt       |
| 5  | <i>Deborah A. Sevcik</i> | Deborah A. Sevcik |
| 6  | <i>Karen Bludaw</i>      | Karen Bludaw      |
| 7  | <i>JR Peters</i>         | JR PETERS         |
| 8  | <i>Lori A. Wenske</i>    | Lori A. Wenske    |
| 9  | <i>Steven Greenwell</i>  | Steven Greenwell  |
| 10 | <i>Green Munnis</i>      | Green Munnis      |
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Minutes of Barbara K. Steffek, County Clerk, Lavaca County:

I, Barbara K. Steffek, County Clerk of Lavaca County, Texas, do hereby certify that the following Commissioners' Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting on July 24, 2023.



ATTEST

Barbara K. Steffek, County Clerk  
& Ex-Officio Clerk of  
Commissioners' Court of  
Lavaca County, Texas

Signed this 25<sup>th</sup> day of July, 2023

Barbara K. Steffek, County Clerk  
Barbara K. Steffek